

## **SVOA COMMITTEE DESCRIPTIONS**

### Activities Committee

The activities Committee plans social activities for the residents of the Village, prepares the monthly *Happenings* newsletter for publication. The committee oversees usage of the kitchen, as well as the lending library, and the jigsaw puzzle collection.

### Communications Committee

The Communications Committee visits and welcomes new residents, provides them information about the Stoneybrook community and invites them to be listed in the Stoneybrook Village Single Family Residents' Directory and to receive Association communications.

The Committee prepares the monthly Association Information newsletter that contains information that the Board or committees want to bring to the attention of owners and/or residents.

The Committee publishes and distributes the annual Stoneybrook Single-Family Home Residents' Directory and updates it on a quarterly basis.

### Community Garden

The Community Garden committee arranges for plot assignments, oversees planting and harvesting and attends to its general maintenance.

### Landscape Committee

The Landscape Committee provides the following services to the Board:

- 1) Observes services provided by the landscape contractor.
- 2) Participates in monthly Village "walk-through" with the management company and landscape contractor.
- 3) Makes suggestions for alterations to the contract bidding process.
- 4) Facilitates communications between owners and the community management company.

### Pond Committee

The Pond Committee researches, evaluates, and provides recommendations to the Board regarding changes/improvements to sustain our healthy and attractive pond. The Committee will develop a long-term plan based on expertise provided by the Pond Doctor, the Association Landscape and Pond Maintenance firms, resident input, and any other relevant information with recommendations provided to the Board for each year's annual budget consideration.

### Pool Committee

The Pool Committee maintains supervisory records of the environmental function and safety of the pool and spa facility and reports concerns to the property management company.

### Architectural Review Committee (ARC)

The Architectural Review Committee receives and responds directly to applications for changes to all properties within Stoneybrook Village.

It reports to the community management company observed conditions on properties that do not comply with community-wide standards.

The Committee forwards noncompliance concerns to the Board for implementation of fines or penalties

ARC informs Landscape committee of vegetation concerns in common areas and informs the property management company of structural concerns regarding of common area facilities, etc.