

**Minutes  
Stoneybrook Village Owners Association (SVOA)  
January 23, 2024**

**Draft #1**

President, Tony Olsen, called the meeting to order at 10:01AM in the clubhouse. Other Board members present were Dave Young, Steve Scheibel, and Carole Gutbrod. 21 owners were in attendance.

**Approval of Minutes:** The December 19, 2023 minutes were approved and are available on the website. Correction: The minutes should list Bill Dannenbring, not Bill Edmonds, as resigning from the ARC.

**Board Changes:** Pam Styke resigned from the Board. Debbie Killeen, an owner in good standing, was appointed to the Board on the approval of the Board Nominating Advisory Committee. She participated on the Board in this meeting.

**Treasurer's Report:** The year-end and year-to-date report was given by Dave Young, treasurer. The 2022 Audited was completed by Schwindt & Co. with a charge of \$7500. and indicated that all SVOA financial records are fair and accurate.

**OLD BUSINESS**

**I. Management Company Evaluation Committee Report:**

The committee has identified 6 companies they will interview as the possible replacement for Willamette Management Co. which will no longer exist after February 13, 2024.

**II. Transition Period Coverage:**

President, Tony Olsen listed the following updates:

1. Fleming Properties HOA has offered its services for accounting and minimal management
2. SVOA has all the keys from WCM for the property, buildings, mailboxes, etc.
3. Tony is picking up the mail once a week
4. Dave Young will be monitoring the finances
5. Jane Pearlmutter is covering Email services, and Activity Committee mailings
6. Debbie Killeen is managing the Calendar
7. Website - The Domain Site is now owned by SVOA
8. The key-card system is not yet covered. Synergy Security Solutions will be contacted.
9. All financial accounts have had signature changes.
10. All vendor contracts for 2024 were signed by the SVOA president.
11. Stoneybrook Lodge and Assisted Living on-site managers will be included in all communications affecting the community during this transition period.
12. The Reserve Study for 2024 — Contract needed

The Board **approved** hiring Fleming Properties HOA (FPHOA) until a new management company has been selected. The SVOA website will be updated with FPHOA information and the removal of WCM documents.

**Committee Reports:** All reports are available on the SVOA website.

## **NEW BUSINESS**

### **I. Committee Member Changes:**

Dale Ward has resigned from the Activity Committee. Nancy Butler-Neary has been appointed to the Management Company Evaluation Committee.

### **II. Financial Review for 2023**

The Board **approved** hiring Schwindt & Co. to complete a 2023 financial review.

### **III. Comcast Business Contract renewal (Phones, Internet, Cable)**

The Board **approved** renewing the Comcast Business Contract, previously in the amount of \$350. + taxes/ month, for \$258 + taxes/ month starting immediately.

## **OWNER INPUT**

1. Community Garden Fencing details were discussed. The Garden Committee will follow up on this at their next meeting.
2. Questions about paying assessments during our management company transition were answered.
3. An owner questioned the status of signage changes that have been ordered and approved. These were answered to the best of the Board's knowledge.

**Meeting was adjourned** at 11:42AM

Minutes prepared by Carole Gutbrod, SVOA Secretary