

MINUTES  
STONEYBROOK VILLAGE OWNERS ASSOCIATION (SVOA)  
BOARD OF DIRECTORS MEETING  
January 13, 2021

President Marj Cannon called the meeting to order via Zoom at 2:02 PM. Other board members present were Jane Lackey, Tony Olsen, Suzy Pelican, and Larry Plum. Kurt Powell and John Eick of Willamette Community Management (WCM) attended. Approximately 21 owners also were present.

**Introductions** — All present on the call were invited to introduce themselves.

**Board Meeting Protocols** — Marj shared this information.

**Approval of Minutes**

The minutes from the board meetings on November 11, 2020, and on December 9, 2020 (brief meeting after the annual meeting) were approved.

**Treasurer's Report**

Larry Plum delivered the report. Going forward, the board **adopted** this motion by Jane: Accept the treasurer's report as posted, with the option of asking questions at the board meeting.

**Committee Reports/Updates** - Given by chairs as follows:

- Architectural Review Committee (ARC) — Summer Stewart
- Board Nominating Advisory Committee — Mike Aronson (given during introductions)
- Clubhouse/Activities Committee — Kate Mathews
- Community Garden Committee — RobinJeanne Parks
- Pond Committee — Sheila Coxon
- Pool Committee — Barbara Rossbacher
- Preparedness Committee — Steve Napack
- Welcome Committee — Susan Hayes
- Website Committee — Susan Hayes

**Willamette Community Management Report** — Kurt Powell shared this information.

**Old Business**

- *Bushes blocking sidewalks bordering Assisted Living property*
  - The board did **not adopt** this motion by Tony: WCM sends a letter to Assisted Living to be in compliance after ARC verification that Assisted Living is not in compliance in relation to conifers overhanging the sidewalk. Tony and Larry voted in favor of the motion; Marj, Jane, and Suzy voted against the motion.
  - The board **adopted** this motion by Suzy: Kurt sends a notice-to-correct letter to Assisted Living for conifers overhanging the sidewalks to be pruned in accordance with City requirements.
- *COVID-19 requirements at Stoneybrook buildings* — The board **adopted** this motion by Marj: As State requirements change regarding COVID-19 restrictions that affect use of the pool and clubhouse, WCM will post notices on the doors of the clubhouse and pool and will notify the Clubhouse/Activities Committee and Pool Committee chair people.

### New Business

- *Meeting minutes* — The board **adopted** this motion by Tony: Board minutes will contain all decisions made by the board as motions and will acknowledge other reports that have been given. Marj, Jane, Tony, and Larry voted in favor of the motion; Suzy voted against the motion.
- *Communication of SVOA-related concerns within Stoneybrook*
  - The board **adopted** this motion by Marj: If an owner has a neighbor-to-neighbor concern pertaining to SVOA, the owner should communicate first with the neighbor, and if the concern is not resolved, contact WCM.
  - The board **adopted** this motion by Suzy: If an owner has a concern pertaining to SVOA, the owner should contact WCM.
- *Owner input*
  - The board **adopted** this motion by Marj: Have owner input as a standing agenda item at board meetings, limited to two minutes, and, if possible, for the request to be on the agenda submitted to the president prior to the first of the month.
  - The board **adopted** this motion by Marj: Have a working meeting via Zoom on January 27, 2021, at 2:00 PM. No decisions will be made, and all owners will be invited to participate and offer suggestions, with a three-minute time limit.

### Committee Action Requests

- *Clubhouse/Activities* — The board **adopted** this motion by Jane: Table the request from the Clubhouse/Activities Committee for approval of \$20,000 for replacement/recovering of furniture.
- *Community Garden* — The board **adopted** this motion by Tony: Give the Community Garden Committee permission to research hiring a contractor to build a hand railing near the arbor.

**Committee Member Resignation** — The board **adopted** this motion by Jane: Approve Jim Palermo's resignation as an advisory member to the ARC, effective November 4, 2020.

The meeting adjourned at 4:11 PM.

Minutes prepared by Suzy Pelican, SVOA secretary, and Kurt Powell, Willamette Community Manager