

# Charter of the Stoneybrook Village Owners Association Community Garden Committee

## Name and Purpose of the Committee

This charter establishes the Community Garden Committee as a standing committee of the Stoneybrook Village Owners Association (SVOA). The Committee provides oversight of the Community Garden to ensure that: 1) residents are provided a place to grow plants to use and eat, 2) the garden is an attractive addition to the community, and 3) the garden offers a gathering spot for residents.

## Committee Membership

The Community Garden Committee shall consist of at least three owners in good standing with the SVOA.

## Operation

The Community Garden Committee attends to the general maintenance of the garden property and plans for and manages its use by residents. Committee duties include: 1) invite residents to sign up for planting beds in January and February; 2) provide the approved Community Garden Guidelines to each gardener; 3) monitor Garden conditions; 4) roll debris carts to and from the curb for collection days; 5) maintain the east slope; and 6) remind gardeners about winter responsibilities in October.

The Committee Chairperson shall be chosen by consensus from among the committee members and will be submitted to the Board for confirmation. The Chair will oversee all Committee operations, including scheduling of volunteers, notifying the community manager of maintenance issues, submitting an annual budget to the Board and tracking expenditures, and providing monthly reports to the Board regarding Garden operations and any necessary changes to the Garden Guidelines that will enhance the effective use of the Garden. The Committee shall meet either in person, by telephone or email to conduct its business.

## Appointment, Vacancies and Resignation

Members are appointed to the Community Garden Committee by the SVOA Board of Directors. Members serve at the pleasure of the Board and no term of office exists.