

**MINUTES
STONEYBROOK VILLAGE OWNERS ASSOCIATION (SVOA)
ANNUAL MEMBERSHIP MEETING**

December 14, 2022

Draft #1

President Tony Olsen called the meeting to order in the Clubhouse at 2:03 PM. Other Board members present were Carole Gutbrod, Suzy Pelican (secretary), Steve Scheibel, and Dave Young. Jason Peter and Kurt Powell attended from Willamette Community Management (WCM).

Quorum Verification: There were 59 voting units present in person or by proxy. The quorum requirement is 38 so the quorum was met.

Approval of Minutes: The membership approved the 2021 annual meeting minutes as circulated.

Election: The terms of three Board members (Tony, Suzy, and Dave) are ending this year. Tony and Dave have agreed to run for the Board again, and the Board Nomination Advisory Committee put forth Barbara Bowns' name as a candidate for the third open Board member position. There were no additional nominations from the floor during the meeting or from absentee ballots.

- The membership **adopted** a motion by Doreene Carpenter: By unanimous consent, appoint Barbara Bowns, Tony Olsen, and Dave Young as Board members for 2023-2024.

Owner Comment Time: Dave Young facilitated discussion of suggestions and comments shared orally by several meeting attendees. These and other written comments submitted at the meeting will be compiled and made available to the Board and interested owners/residents.

Treasurer's Report — Tony explained the basis for the increased monthly assessment fee in 2023 and shared a breakdown of the seven major categories of SVOA's expenditures in 2022.

Committee Reports

- *Activities:* Kate Mathews thanked members and highlighted activities from the past year. She also noted the need for a new person to take over development of the monthly *Happenings* beginning in 2023.
- *Architectural Review (ARC):* Cecile Dolan highlighted the committee's work in 2022, including a summary of requests for approval and other regular activities.
- *Board Nomination Advisory:* Mike Aronson reviewed the committee's purpose and the past year's activities, thanked committee members, and invited volunteers to serve on SVOA committees as well as possible Board candidates.

- *Common Property:* Gerald van Belle reviewed the committee’s charter, summarized the past year’s activities, and thanked members.
- *Community Garden:* RobinJeanne Parks thanked committee members, reviewed activities in 2022, and noted possible new efforts in 2023.
- *Pool:* RobinJeanne Parks thanked committee members, reviewed activities, and highlighted pool-related challenges.
- *Pond:* Sheila Coxon thanked committee members, reviewed the committee’s charter and the city’s mandate for SVOA’s detention ponds, summarized work carried out in 2022, and highlighted planned work in 2023.
- *Preparedness:* Steve Napack thanked committee members and associates, reviewed the committee’s charter, highlighted 2022 accomplishments, and called for volunteers to join any of the committee’s five teams.
- *Welcome:* Susan Hayes thanked committee members and the additional directory deliverers, and she summarized the past year’s activities. She also noted that welcome visits now include guidance about owner/resident-only access to SVOA’s website because of the importance of the website in helping owners/residents be fully informed about Stoneybrook.

Adjourn — The meeting adjourned at 3:42 PM.

Minutes prepared by Suzy Pelican, SVOA secretary, with assistance from Willamette Community Management