

**Minutes
Stoneybrook Village Owners Association (SVOA)
Emergency Board of Directors Meeting**

March 16, 2023

President Tony Olsen called the meeting to order at 2:00 PM in the Clubhouse. Other board members present were Carole Gutbrod, Barbara Bowns, Dave Young, and Steve Scheibel. No owners were present.

Purpose of emergency meeting: To discuss actions by Willamette Community Management (WCM) without Board approval.

Proposed list of questions for WCM:

1. What information does Charlotte have for making corrections and updates for SVOA owners in regards to assessments and other communications? Does she have access to current SVOA Annual Directory and quarterly updates?
2. Who on the Board should be contacted to maintain communication lines with WCM for essential business purposes?
3. How to clarify communications from WCM to residents?
 - Point in question is the March 3, 2023 notice about SVOA assessment statements which caused confusion and frustration for many homeowners. The heading in this notice was incorrect, also.
4. Does WCM have the original SVOA Communication Preference Form?
5. Would WCM prefer monthly invoices as opposed to quarterly? Could these be paid by residents monthly, quarterly, or as they wish? How might the invoice be simplified?
6. Would it be possible to address all future SVOA financial questions to Charlotte at WCM?

The emergency Board of Directors meeting was adjourned at 5:00 PM.

Minutes were prepared by SVOA secretary, Carole Gutbrod