Charter of the Welcome Committee

Name and Purpose – The Welcome Committee is a standing committee of Stoneybrook Village Owners Association. Its purpose is to serve as a resource about Stoneybrook Village for owners and/or residents.

By approval of the SVOA Board at its June 2014 meeting, the committee transitioned from a broader role as the Communications Committee to become the Welcome Committee. The Communications Committee was established by the Board at the inception of SVOA at its July 2007 meeting.

Responsibilities --

Chair (or designee)

- give a monthly Welcome Committee report to the Board
- hold Welcome Committee meetings quarterly

Directory

- publish and distribute annual Single-Family Home Residents' Directory
- prepare year-to-date update of Directory in April, July and October to be sent to residents via email
- maintain updated list of directory entries for single-family residents

Visits to New Residents

- visit and welcome new single family residents to Stoneybrook and provide them information about the community
- invite new residents to be listed in the Directory
- notify Preparedness Committee Chair when welcome visit has been completed and when a resident moves out of Stoneybrook.

Committee Approved – 5-11-2026, rev. 5-26-2026

Board Approved – 5-26-2026